



The Village of  
**Glenview**

**VACANT PROPERTY ORDINANCE REGISTRATION &  
COMPLIANCE FORM**

**A. Owner Information**

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

**B. Vacant Property Information**

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

*If applicable- includes bankruptcy cases*

Person of Legal Interest: \_\_\_\_\_

Case Name: \_\_\_\_\_ Case Number: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

**C. Additional Contact Information** *(must submit identification of a person twenty-one (21) years of age or older who maintains a permanent address in Cook County, Illinois to accept future notices sent regarding this ordinance on behalf of the owner)*

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Place an **X** within the appropriate field below if you are including either of the following items with your vacant property registration and compliance form:

\_\_\_\_\_ \$200.00 Annual Non-Prorated Vacant Building Registration Fee

\_\_\_\_\_ Vacant Building Plan of Action

I, \_\_\_\_\_, hereby affirm that I understand the terms and conditions of the vacant property ordinance and agree to comply with its standards and register my vacant property with the Village of Glenview. I understand that I must renew the vacant building registration each year on the anniversary date of the first filing for the time the building remains vacant and pay the required \$200.00 annual fee; and that I must file an amended registration within fifteen (15) days of any change in the information contained in the annual registration. I also understand that I must submit a vacant building Plan of Action upon the registration of my vacant property, as well as allow for a Code Compliance inspection of the interior of the vacant building and will be subjected to Village costs and fees outlined in section 18-903(c) within thirty (30) days of the inspection.

\_\_\_\_\_  
**Owner's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Owner's Signature**

\_\_\_\_\_  
**Date**