The Village of Glenview

Commuter Parking Courtesy Notice for 2019 Semi-Annual Permits

Notice for Downtown Glenview Train Station Permits

* The Downtown Glenview permits sold-out in January 2019. We recommend applying early as permits will be sold on a ***first-come first-serve basis***.
*There is no guarantee of obtaining a permit, even if you are an existing permit holder.
* Purchasing a permit does not guarantee a spot.
* There are ample permits and parking available at The Glen of North Glenview train station. See www.metrarail.com for train schedule.

June 2019

Dear Commuter,

On the reverse side of this letter is the Commuter Parking Permit Application for the Downtown Glenview and The Glen of North Glenview train stations. This notice is for the 2019 six-month permit valid July 1, 2019 – December 31, 2019, that go on sale Monday, June 3, 2019. Permit applications must be completed and submitted with payment to the Village of Glenview. The *Application and Payment Options* are outlined below. Permits purchased on a walk-in basis at the Village of Glenview Police Department are distributed immediately and permits paid by mail or online will be mailed. Permits will not be refunded or prorated. ***Reminder: Downtown Glenview permits will be issued only as available, regardless of application type (e.g., purchasing online does not guarantee permits are still available).***

The Village issues static cling parking permits. Permits must be displayed at all times and they are to be located in the top corner of the rear window of the driver's side of the vehicle. Tape may be used (recommended) to ensure permit is securely displayed. Motorcycles and scooters do not need to display the permit (these permits are verified by license plate numbers) and can only be parked in designated areas.

To add or remove a vehicle, motorcycle or scooter to an already issued permit, or if you have any other questions please call the Village of Glenview at (847) 729-5000. More information and parking guidelines can be found on our website at: https://www.glenview.il.us/Pages/CommuterParking.aspx.

APPLICATION AND PAYMENT OPTIONS

*Please note, as applications and payments must be submitted together, telephone credit card payments are **not** accepted.*

1) Mail: A completed application and a check or Money Order payable to the "Village of Glenview" to: ***Village of Glenview, 2500 East Lake Avenue, Glenview, IL, 60026, ATTN: Commuter Parking,*** or it can be placed in a sealed envelope in the municipal mailbox located at both Village of Glenview train stations.
2) In-Person: Visit the Village of Glenview Police Department at the mailing address above, Mon-Fri from 8:00 a.m-5:00 p.m. Payment can be made by cash, check or credit card (no convenience fee); MasterCard, Visa, Discover Card and American Express are accepted. The Police Department lobby also has a drop-box available for use after hours.
3) On-line: Visit www.glenview.il.us and click on the "Pay Online" option on the top. Click on the "Commuter Parking Permits" link on the right and choose the appropriate station. Payment can be made by MasterCard, Visa, Discover Card, American Express or an electronic check. A convenience fee is charged by the credit card merchant, please see website for details.
4) Employer Commuter Incentive Programs: Checks must be payable to the "Village of Glenview". No debit cards are accepted. Preloaded credit cards are accepted on-line only, as long as they are MasterCard, Visa, Discover Card or American Express, and the preloaded amount must be sufficient enough to include the permit fee and the convenience fee amounts.