



The Village of
Glenview

**2023 COMMUTER PARKING PERMITS
WITH CONTINUED FLEXIBILITY TO PARK AT
EITHER STATION**

December 1, 2022

Dear Commuter:

The purpose of this courtesy reminder letter is to advise you the 2023 permits will go on sale on Thursday, December 1, 2022. Parking permit rates have been returned to pre-pandemic rates. Pricing and permit options can be found on the 2023 Commuter Parking Application on the reverse side of this letter. As a reminder: Daily parking is still available at both stations by paying \$2.00 per day at the pay box or on the PassPort Parking Application.

To continue to provide commuter flexibility, the 2023 permits will remain interchangeable between the Downtown Glenview and Glen of North Glenview Train Stations. This option was implemented last year based on customer feedback provided by our commuters. For record keeping purposes, you will be asked on the application which station is your **primary** choice; however, you may park at either station.

The Village issues removable vinyl parking permits for annual and semi-annual permits. Permits must be displayed at all times and they are to be located in the top corner of the rear window of the driver's side of the vehicle. Tape may be used (recommended) to ensure permit is securely displayed. Monthly permit hang tags must be hung on your rearview mirror whenever you are parked in a commuter parking lot. A citation will be issued if the permit is not properly displayed. Motorcycles and scooters can only park in designated areas and do not need to display the permit (these permits are verified by license plate numbers). Permits will not be refunded or prorated.

Please call the Village at (847) 729-5000 with any questions you may have regarding the permit structure or parking process.

Sincerely,
Your Friendly Village Commuter Team

APPLICATION AND PAYMENT OPTIONS

*Please note, as applications and payments must be submitted together, telephone credit card payments are **not** accepted. Once payment is received, the permit will be mailed to you. **The permit MUST be displayed to avoid a citation.***

- 1) **Mail:** A completed application and a check or Money Order payable to the "Village of Glenview" to: **Village of Glenview, 2500 East Lake Avenue, Glenview, IL, 60026, ATTN: Commuter Parking.** It can be placed in a sealed envelope in the municipal mailbox located at both Village of Glenview train stations, or in the **municipal** mailbox (not USPS mailbox) located in front of Village Hall.
- 2) **Online:** Visit www.glenview.il.us and click on the "Pay Online" option on the top. Click on the "Commuter Parking Permits" link on the right and choose the appropriate station. Payment can be made by MasterCard, Visa, Discover Card, American Express or an electronic check. A convenience fee is charged by the credit card merchant. Please see the Village website for details.
- 3) **Employer Commuter Incentive Programs:** Checks must be payable to the "Village of Glenview". No debit cards are accepted. Preloaded credit cards are accepted **online**, as long as they are MasterCard, Visa, Discover Card or American Express, and the preloaded amount **must** be sufficient enough to include the permit fee and the convenience fee amounts.
- 4) **In-Person:** Visit the Village of Glenview Police Department at the mailing address above, Mon-Fri from 8:30am-4:30pm. Payment can be made by cash, check or credit card (no convenience fee); MasterCard, Visa, Discover Card and American Express are accepted.