

Checklist

All Second Curb Cut submittals must complete a Plan Check prior to submitting final exhibits.

Step 1: Plan Check

Please submit 1 copy of each of the following to staff for review. Staff will contact you with review comments within 5 business days of receiving your application.

- Original Second Curb Cut Application
- Application Fee
- Proof of Ownership
- Executive Summary
- Current Plat of Survey
- Dimensioned Site Plan
- Landscape Plan

Step 2: Final Exhibit Submittal (see calendar)

- PDF'S: A digital copy of each of the below exhibits.
- 15 individually COLLATED packets: with all exhibits folded to 8 ½ x 11 and to include the following:
 - Second Curb-Cut Application
 - Executive Summary
 - Current Plat of Survey
 - Dimensioned Site Plan
 - Landscape Plan

The Village of Glenview

Plan Commission 2014 Calendar

Final Exhibit Deadline (Step 2)	PC Meetings @ 7:00 p.m.
12/13	01/14
12/20	01/28
01/10	02/11
01/24	02/25
02/07	03/11
02/21	03/25
03/07	04/08
03/21	04/22
04/11	05/13
04/25	05/27
05/09	06/10
05/23	06/24
06/06	07/08
06/20	07/22
07/11	08/12
07/25	08/26
08/08	09/09
08/22	09/23
09/12	10/14
09/26	10/28
10/10	11/11
11/14	12/16

Meeting availability depends on case load.
AN INCOMPLETE APPLICATION WILL CAUSE DELAYS.



Second Curb Cut

Application Form

Application Fee: \$200



**Village of Glenview
Planning & Economic
Development Department
1225 Waukegan Road
Glenview, IL 60025**

**Phone: (847) 904-4309
Fax: (847) 724-1752**

Second Curb Cut Application

Applicant Information

Name:

Address:

City:

State:

Zip Code:

Email:

Phone:

Fax:

Project Information

Project Name:

Project Address:

Existing Zoning:

Proposed Zoning:

Property Owner Information (if different than Applicant)

Name:

Address:

City:

State:

Zip Code:

Email:

Phone:

Fax:

Project Manager Information

The person listed as the Project Manager will be the primary point of contact for staff to answer any necessary questions, provide additional information, and will receive copies of the meeting materials (agenda and staff memo).

Name:

Address:

City:

State:

Zip Code:

Email:

Phone:

Fax:

Disclosure

As the undersigned, I hereby attest that I have full legal authorization to file this application. I certify that the information and exhibits submitted herewith are true and correct. I agree to be bound by conditions of approval which may result from the Village's consideration of my application while reserving my right to oppose or present evidence to object to any proposed condition during any hearing regarding this or a related application. I authorize the Village to make any plans associated with this petition available for public view including posting of plans to the Village's website. I hereby acknowledge my understanding that no building permits will be issued by the Village of Glenview until all related reviews have been completed and all approvals have been granted and an executed final subdivision Mylar has been submitted for recording, if applicable.

Signature of Applicant:

Signature of Property Owner:

Signature of Project Manager: