

## **Meeting Minutes: February 5, 2016**

Meeting called to order at 0739 hours at Glenview Fire Station #8.

**Members present physically:** Ellis, Mullaney, Schumacher, Tourtelot

**Members present via audio or video conference:** None

**Members absent:** Ensign, Gade, Reed

**Guests:** Cahill, Cotterell, Garman, Waddle

### **1. Old Business**

- a. Approval of last meeting (11/12/15) meeting minutes. Motion to approve by Ellis, second by Mullaney. Minutes approved.
- b. Update on activities/purchases.
  - i. Previous Purchases
    1. Stryker cot & load system
  - ii. Outstanding Purchases
    1. Athletic Shoes
    2. 3/4-boots
    3. Pot Racks

### **2. New Business**

- a. Review of 2016 Foreign Fire Tax meeting dates
- b. Treasurer's report
  - i. Current funding available: \$202,329.78
- c. Officer election position(s) voted on for 2016. New/updated positions:
  - i. President: Gade
  - ii. Vice-President: Schumacher
  - iii. Treasurer: Ellis
  - iv. Secretary: Tourtelot
  - v. Trustees: Mullaney, Reed
- d. Replacement positions on the board/vacancies
  - i. Trustee Gade & Trustee Reed up for election.
    1. Election notices went out to membership in December 2015
    2. No other person(s) were nominated for the two positions
    3. Gade & Reed are appointed for the next term due to acclamation
    4. New office begins February 1<sup>st</sup>, 2016 for positions
- e. Recurring/yearly budgeted items
  - i. Priority list has been established and will be reviewed by board members

- ii. Establishment of an items list for new hires will be created
- f. Purchases/Apparel Tax
  - i. Village to review each purchase and decide which purchases require to be taxed
  - ii. Members of the department will be notified if their items will be taxed and how the Village will collect the taxes on the items
- g. Foreign Fire Tax Documents Location
  - 1. Review of how to retrieve Foreign Fire Tax Documents
    - a. Documents posted on Village's website and E.I.C.
- h. New proposals for purchasing:
  - i. Health & Safety
    - 1. Weight room ball storage rack for fire station # 7 purchase, for a total of \$61.95. Discussion and motion to approve item by Ellis, second by Mullaney. Item approved.
    - 2. Replacement weight bars for fitness rooms for fire stations # 6 & 7 purchases, for a total of \$510. Discussion and motion to approve item by Ellis, second by Tourtelot. Items approved.
  - ii. Fire & EMS Tools, Equipment, and Training
    - 1. None
  - iii. Public Education
    - 1. None
  - iv. Station Furnishings, Equipment, and Improvements
    - 1. Thermapens for all 5 fire station kitchens purchases, for a total of \$455. Discussion and motion to approve items by Mullaney, second by Tourtelot. Items approved.
    - 2. Two (2) bunk room beds for fire station # 6 purchases, for a total of \$970. Discussion and motion to approve item by Schumacher, second by Tourtelot. Items approved.
  - v. Department Welfare
    - 1. None
- 3. **Discussion**
  - i. Fire department member pictures
    - 1. Ellis to obtain cost quotes
- 4. **Closing/Adjournment**
  - a. Motion to adjourn by Ellis, second by Tourtelot. Meeting adjourned at 0825 Hours
  - b. Next Meeting Scheduled
    - i. May 6, 2016