

## **LEGAL NOTICE**

Official notice is hereby given that sealed proposals will be received in the Administrative Services Department, Office of the Purchasing Analyst, Glenview Village Hall, at 1225 Waukegan Road, Glenview, Illinois 60025 until 2:30 p.m. local time on November 14, 2013, for the following:

### **RFP NO: 213038 RFP ON: PRINTING SERVICES**

A NON-MANDATORY PRE-PROPOSAL MEETING WILL BE HELD ON November 6, 2013 AT 10:00 AM at the **Village of Glenview Board Room, 1225 Waukegan Road, Glenview, IL 60025.**

Scope of work includes: Printing Services for the resident newsletter and other optional print jobs as needed throughout the year including forms, books, and mailings.

Interested firms may obtain the detailed "Request for Proposal" at the Administrative Services Department, Glenview Village Hall, 1225 Waukegan Road, Glenview, Illinois, 60025 or by calling **(847) 724-1700.**

Offers may not be withdrawn for a period of one-hundred twenty (120) days after closing date without the consent of the Board of Trustees.

Any proposal submitted unsealed, unsigned, fax transmissions or received subsequent to the aforementioned date and time, shall be disqualified and returned to the Offeror.

The Village of Glenview reserves the right to reject any and all proposals or parts thereof, to waive any irregularities or informalities in proposal procedures and to award the contract in a manner best serving the interest of the Village.

Dated: October 31, 2013  
Margaret Leonard  
Purchasing Analyst