

LEGAL NOTICE

Official notice is hereby given that the Village will receive bids electronically via DemandStar until 2:00 p.m. local time on March 18, 2022. The bid opening will be held virtually via Zoom. Please use the following information to join the bid opening via Zoom on March 18, 2022 at 2:00 p.m. local time:

Website/URL: <https://us06web.zoom.us/j/89818646043?pwd=bHNbVzBBZDlNUTU2YU5lUmpFc0IyZz09>

Telephone: +1 (312) 626-6799; Meeting ID: 898-1864-6043; Passcode: 635436

RFP NO: 220059 RFP ON: INSURANCE CONSULTANT SERVICES

Intent: It is the intent of the Village of Glenview ("Village") to contract with a reputable consultant ("Consultant") to provide technical support and guidance as the Village evaluates insurance broker and coverage program options for the 2023/2024 program year and beyond.

Proposals may be obtained through DemandStar, the Village's purchasing website (<https://www.glenview.il.us/government/Pages/Purchasing.aspx>), or by calling (847) 904-4444. Plans, specifications, and bid forms will be provided electronically.

Offers may not be withdrawn for one hundred and twenty (120) days after closing date without the consent of the Board of Trustees.

Any Bid submitted unsigned, **via mail, via in person delivery**, via fax, via email or received subsequent to the aforementioned date and time, **may be disqualified and returned to the bidder**.

The Village of Glenview reserves the right to reject any and all proposals or parts thereof, to waive any irregularities or informalities in proposal procedures and to award the contract in a manner best serving the interest of the Village.

Dated: February 21, 2022
Margaret Schwarz
Purchasing Manager