



The Village of Glenview

Public Works Department

SUBJECT: Consideration of a Resolution authorizing the use of Motor Fuel Tax Fund Appropriations for the 2024 Road Resurfacing and MARS Programs.

AGENDA ITEM: 9.b.i

MEETING DATE: April 2, 2024

VILLAGE BOARD REPORT

TO: Village President and Board of Trustees

FROM: Adriana Webb, Engineering Division Manager (847) 904-4414
Joe Kenney, Public Works Director (847) 904-4472

THROUGH: Matthew J. Formica, Village Manager

PURPOSE AND ACTION REQUESTED:

Village staff requests Village Board consideration of an Illinois Department of Transportation (IDOT) Resolution authorizing expenditure of Motor Fuel Tax (MFT) funds for the Village FY 2024 Road Resurfacing Program and annual Minor Area Repair Strategy (MARS) Program, IDOT Section 24-00122-00-RS. The "Resolution for Improvement by Municipality Under the Illinois Highway Code" is an IDOT requirement and will allow the State of Illinois ("State") to appropriate \$2,846,985 of MFT funds for the Glenview resurfacing programs.

BACKGROUND:

Currently, there are twenty (20) street sections and one alley in the Village's FY 2024 Road Resurfacing Program. The improvement of these areas to be resurfaced and repaired (*see Location Map*) are planned to be funded via MFT funds. In order to utilize State MFT funds, the Village must approve a Glenview Resolution and certify the attached IDOT Resolution to approve Glenview's resurfacing programs.

The following street sections are planned for resurfacing in 2024:

Street Name	From	To
Fielding Drive	Primrose Lane	Constitution Drive
Constitution Drive	Fielding Drive	Independence Avenue
Enterprise Drive	Chestnut Avenue	Fielding Drive
Annapolis Drive	Fielding Drive	Constitution Drive
Nimitz Drive	Patriot Blvd.	Constitution Drive
Glen Oak Drive	North End	Ridgewood Lane
Linden Lane	Wagner Road	West End
Primrose Lane	Indigo Lane	Fielding Drive
Flora Avenue	Village Limits	Fontana Drive
Fontana Drive	Washington Road	Bel Air Drive

Harrison Street	Shermer Road	Flora Avenue
Crestwood Lane	Glendale Road	East CDS
Lindenwood Lane	Glendale Road	East CDS
Bellwood Lane	Greenwood Road	East End
Collins Avenue	Bellwood Lane	North End
Gregory Drive	Milwaukee Avenue	End of CDS
Arbor Lane	Glenview Road	South End
Highland Terrace	Glenwood Avenue	Kenilworth Lane
Johns Drive	Chestnut Avenue	Ravine Way
Lincoln Street Alleys	Glenview Road	Dewes Street
Pfingsten Cul-de-Sac	East End	Pfingsten Road

TIMELINE:

The following steps are required to accomplish these programs:

- Bid notice– February 29, 2024
- Bid opening date – March 14, 2024
- Approval of “Resolution for Improvement by Municipality Under the Illinois Highway Code” by the Village President –April 2, 2024
- Bid award – April 2, 2024
- IDOT approval of contract – April 2024
- Approximate starting date of construction – May 2024
- Approximate completion date – August 2024

BUDGET:

No contract authorization is being requested. This is an IDOT administrative requirement to obtain approval to utilize State MFT funds for the above-referenced road segment improvements. The State MFT funds correspond to the Village’s State Motor Fuel Tax Fund which has \$2,846,985 for expenditures.

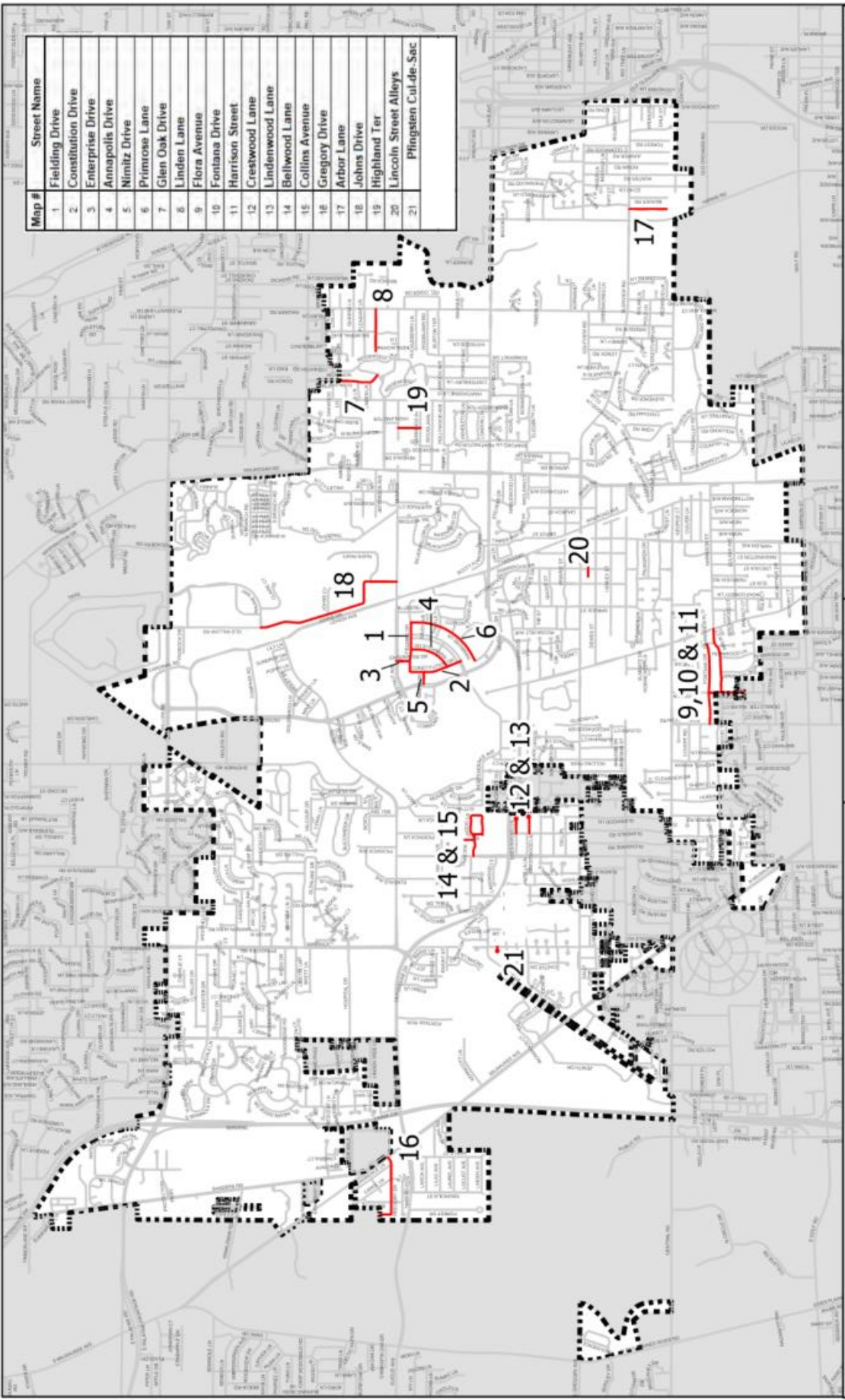
RECOMMENDATION:

Staff recommends the Village Board approve the attached IDOT Resolution for submittal to IDOT.

ATTACHMENTS:

1. Location Map
2. IDOT Resolution for Improvement by Municipality Under the Illinois Highway Code

Attachment 1- Location Map



Map #	Street Name
1	Fielding Drive
2	Constitution Drive
3	Enterprise Drive
4	Annapolis Drive
5	Nimitz Drive
6	Primrose Lane
7	Glen Oak Drive
8	Linden Lane
9	Flora Avenue
10	Fontana Drive
11	Harrison Street
12	Crestwood Lane
13	Lindenwood Lane
14	Bellwood Lane
15	Collins Avenue
16	Gregory Drive
17	Arbor Lane
18	Johns Drive
19	Highland Ter
20	Lincoln Street Alleys
21	Pfingsten Cul-de-Sac

Date: 12/20/24

2024 Street Resurfacing Projects



2 Miles

1
0.5
0



Attachment 2- IDOT Resolution



Resolution for Improvement Under the Illinois Highway Code

Is this project a bondable capital improvement?

Yes No

Resolution Type	Resolution Number	Section Number
Original		24-00122-00-RS

BE IT RESOLVED, by the President and Board of Trustees of the Village
Governing Body Type Local Public Agency Type
 of Glenview Illinois that the following described street(s)/road(s)/structure be improved under
Name of Local Public Agency
 the Illinois Highway Code. Work shall be done by Contract.
Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Fielding Drive	0.24		Primrose Lane	Constitution Drive
Constitution Drive	0.26		Fielding Drive	Independence Avenue
Enterprise Drive	0.06		Chestnut Avenue	Fielding Drive
Annapolis Drive	0.22		Fielding Drive	Constitution Drive
Nimitz Drive	0.06		Patriot Blvd	Constitution Drive
Primrose Lane	0.4		Indigo Lane	Fielding Drive
Glen Oak Drive	0.34		North End	Ridgewood Lane
Linden Lane	0.26		Wagner Road	West End
Flora Avenue	0.17		Village Limits	Fontana Drive
Fontana Drive	0.43		Washington Road	Bel Air Drive
Harrison Street	0.33		Shermer Road	Flora Avenue
Crestwood Lane	0.12		Glendale Road	East CDS
Lindenwood Lane	0.11		Glendale Road	East CDS
Bellwood Lane	0.45		Greenwood Road	East End
Collins Avenue	0.05		Bellwood Lane	North End
Gregory Drive	0.38		Milwaukee Avenue	End of CDS
Arbor Lane	0.2		Glenview Road	South End
Highland Terrace	0.12		Glenwood Avenue	Kenilworth Lane
Johns Drive	0.87		Chestnut Avenue	Ravine Way
Lincoln Street Alleys	0.09		Glenview Road	Henley Street
Pfingsten CDS			Pfingsten Road	End

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Furnishing all labor, materials, equipment, and other incidentals necessary for hot-mix asphalt resurfacing, driveway replacements, pavement patching, aggregate base repairs, curb & gutter replacements, sidewalk replacements, pavement markings, storm sewer improvements and miscellaneous work.



**Resolution for Improvement
Under the Illinois Highway Code**

2. That there is hereby appropriated the sum of Two million eight hundred forty six thousand and nine hundred eighty five
_____ Dollars (\$2,846,985.00) for the improvement of
said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, _____ Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type
of Glenview in the State aforesaid, and keeper of the records and files thereof, as provided by
Name of Local Public Agency

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by
President and Board of Trustees of Glenview at a meeting held on _____
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____ .
Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date
[Signature Box]

Approved
Regional Engineer Signature & Date
Department of Transportation
[Signature Box]

Instructions for BLR 09110 - Page 1 of 2

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a Local Public Agency (LPA) wants to construct an improvement using Motor Fuel Tax(MFT) funds. Refer to Chapter 9 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Is this project a bondable capital improvement?

Check Yes if the project was a bondable capital improvement, check no if it is not. An example of a bondable capital project may include, but is not limited to: project development, design, land acquisition, demolition when done in preparation for additional bondable construction, construction engineering, reconstruction of a roadway, designed overlay extension or new construction of roads, bridges, ramps, overpasses and underpasses, bridge replacement and/or major bridge rehabilitation. Permanent ADA sidewalk/ramp improvements and seeding/sodding are eligible expenditures if part of a larger capital bondable project. A bondable capital improvement project does not mean the LPA was required to sell bonds to fund the project, however the project did meet the criteria to be bondable.

Resolution Number

Enter the resolution number as assigned by the LPA, if applicable.

Resolution Type

From the drop down box choose the type of resolution:

- Original would be used when passing a resolution for the first time for this project.
- Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions.
- Amended would be used when a previously passed resolution is being amended.

Section Number

Insert the section number of the improvement the resolution covers.

Governing Body Type

From the drop down box choose the type of administrative body. Choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town.

LPA Type

From the drop down box choose the LPA body type. Types to choose from are: County, City, Town or Village.

Name of LPA

Insert the name of the LPA.

Contract or Day Labor

From the drop down choose either Contract or Day Labor.

Roadway/Street Improvements:

Name Street/Road

Insert the name of the Street/Road to be improved. For additional locations use the Add button.

Length

Insert the length of this segment of roadway being improved in miles.

Route

Insert the Route Number of the road/street to be improved if applicable.

From

Insert the beginning point of the improvement as it relates to the Street/Road listed to the left.

To

Insert the ending point of the improvement as it relates to the Street/Road listed to the left.

Structures:

Name Street/Road

Insert the name of the Street/Road on which the structure is located. For additional locations use the Add button.

Existing Structure No.

Insert the existing structure number this resolution covers, if no current structure insert n/a.

Route

Insert the Route number on which the structure is located.

Location

Insert the location of the structure.

Feature Crossed

Insert the feature the structure crosses.

1

Insert a description of the major items of work of the proposed improvement.

2

Insert the dollar value of the resolution for the proposed improvement to be paid for with MFT funds in words followed by in the same amount in numerical format in the ().

Instructions for BLR 09110 - Page 2 of 2

Name of Clerk	Insert the name of the LPA clerk.
LPA Type	Insert the type of clerk based on the LPA type. Types to choose from are: County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	Insert the type of administrative body. choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day Clerk is signing the document.
Month, Year	Insert the month and year of the Clerk's signature.
Seal	The Clerk shall seal the document here, if required. If a seal is required, electronic signatures should not be used.
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation shall sign and date here once approved.

A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office OR email PDF completed form with electronic signatures to your local District LRS office.

Following IDOT's approval, distribution will be as follows:

- Local Public Agency Clerk
- Engineer (Municipal, Consultant or County)
- District