

2017 Village Management Team Goals

1) Financial Policies and Practices

- Continue the update of the water and sewer rate model which began in 2016 including conducting a cost of service study in 2017 that would potentially affect the 2018 Glenview water rates. *In Progress. 2017-Q3*
- Continue to monitor the actuarial assumptions used for estimating future economic outcomes for the village public safety pension funds. Ensure that the objectives of the Police and Fire Pension Funding Policies are met. *Ongoing.*
- Continue to monitor the requirements of adopted GASB pronouncements, in particular, GASB 74 and 75 which changes the village reporting for Other Post-Employment Benefits (OPEB) which are the benefits provided to retired employees. *In Progress. 2017-Q4*
- Make recommendations to ensure structural balance in Village's 3-year operating budget. *Ongoing.*
- Review financial policies (Facilities Replacement and Repair Fund, Purchasing, Debt Management, Disclosure, etc.) with the Board of Trustees. *Ongoing.*
- Use remaining North Maine Fund cash for 2016 reallocations. Close North Maine Fund by December in alignment with the final 2007B debt payment. *In Progress. 2017-Q2*

2) Operations

- Analyze service delivery methods to evaluate workflows, identify opportunities for improvement and achieve efficiencies and cost savings. *Ongoing.*
- Continue development and utilization of the upgraded Village intranet site (EIC) to streamline workflow processes and facilitate collaboration. *In Progress. 2016-Q4*
- Continue to make progress on records management through conversion of documents into electronic document management system and through compliance with records retention schedule. *Ongoing.*
- Evaluate software for residents to view their water consumption online. *In Progress. 2016-Q4*
- Manage Public Works interior building renovation to achieve operational efficiencies and scheduled building maintenance. *Planned. 2017-Q2*

3) Information Technology

- Analyze implementation of wearable recording devices for the Police Department along with future technology. *In Progress. 2017-Q4*
- Continue GIS data development and analysis (ADA Intersection Compliance, Mutual Aid, Parking Ordinance, pavement markings, etc.). *Planned. 2017-Q4*
- Continue to enhance and expand the offering of public fillable forms. *In Progress. 2017-Q4*
- Develop and implement GovITC computer and network standards to achieve savings. *In Progress. 2016-Q4*
- Develop next three-year IT strategic plan. *In Progress. 2016-Q3*
- Expand electronic distribution of Commission packets. *Planned. 2017-Q2*

4) Economic Development

- Adoption of text amendments to create an administrative approval process (real estate signs; minor site plan modifications; fences; number of signs permitted on industrial campuses, etc.). *Planned. 2017-Q1*

- Coordinate with the Village's Development Advisor to establish a potential business incentive tool box (e.g. tenant and façade improvement loans or grants). *Planned. 2017-Q4*
- Create a more effective outreach program to better understand the trends and challenges impacting our major employers and sales-tax generating businesses and how to proactively address their concerns. *Ongoing.*
- Expand the available resources in the New Business Guidebook and work with the Chamber on ways to educate owners on how to establish a new business in Glenview. *Planned. 2017-Q4*
- Implementation of the 2016 Comprehensive Plan recommendations and discussion of topics such as wayfinding and gateway signage, text amendments, and redevelopment scenarios for the identified subareas throughout the Village. *Planned. 2017-Q4*
- Manage ongoing development projects such as the Bess parcel, Grove/Waukegan, the former AMC building, the Prairie Glen Corporate Campus vacant lots, the Gibson property, and the Glen Town Center. *Ongoing.*

5) Intergovernmental Relations

- Continue and expand Municipal Partnering Initiative (MPI) projects / participation in order to achieve cost containment by leveraging economies of scale. *Ongoing.*
- Continue seeking funds through the State and Federal appropriations and authorization process. *Ongoing.*
- Continue to monitor the Amtrack Hiawatha service expansion process, including objecting to any modifications of the A-20 staging area which would significantly impact many Glenview neighborhoods and businesses. *Ongoing.*
- Coordination with School District 34 on the Village's construction of a storm water detention facility on Lyons school property to provide flood relief benefits for the Bonnie Glen neighborhood. *Ongoing.*
- Monitor dispatch service operations and performance to ensure quality service to all agency customers. Evaluate potential joint dispatch opportunities. *Ongoing.*
- Monitor the State budget process to ensure high-priority IDOT intersections get programmed and constructed; Intersection Design Studies (IDS) are needed for Lake/Waukegan and Shermer/Willow. *Ongoing.*
- Proactively monitor federal and state legislative issues and advocated action where necessary. Focus particularly on pension reform, streamlined sales tax, state-shared revenues, and other potential revenue and budgetary impacts. *Ongoing.*

6) Capital Improvement Program and Capital Projects

- Continue advocating for a long-term solution for the Tall Trees neighborhood flooding with the use of Army Corps of Engineers and the Metropolitan Water Reclamation District (MWRD) (\$6.6 million) funding. *Ongoing.*
- Continue implementation on the accelerated stormwater improvement program as approved by the Village Board moving forward projects as designs are completed and local support is received. *Planned. 2017-Q4*
- Continue the implementation of the 2017-2021 Capital Improvement Program (CIP) including the three-year design process to ensure that project estimates are accurate and project's ready for letting and provide an update to the Village Board on CIP needs. *Planned. 2017-Q3*
- Continue to process Stormwater Area Management Program (SWAMP) "last-call" requests submitted before the 2015 deadline. *Ongoing.*
- Implement new sanitary sewer system infiltration and inflow reduction program as required by the MWRD. The program requires smoke testing the sewer lines and manholes to identify illegal connections and leaks. *Planned. 2018-Q4*
- Successfully manage the 2017 Downtown Glenview Road Streetscape (June 2017 start) and Harlem Road watermain (April 2017 start) projects. *Planned. 2017-Q4*

7) Communications

- Continue to update and develop features on the Village of Glenview mobile application that was released in spring 2016. *Planned. 2016-Q4*
- Develop a communications plan to outline how and when different platforms should be utilized to communicate with residents and the public. *Planned. 2016-Q3*

8) Organizational Development

- Continue succession planning efforts to develop employees' skill sets in order to plan for future organizational needs. *Ongoing.*
- Continue to host the Citizen's Police Academy with Class #11 planned to commence in 2017. *Planned. 2017-Q1*
- Continued development of training programs to meet the needs of the Police Department, including crisis intervention training (CIT) and de-escalation training. *Planned. 2017-Q1*
- Update the Village's Employee Handbook that outlines policies, procedures and benefits for all Village employees. *Planned. 2016-Q4*